

Silver Lakes Elementary School

PFEP: Parent and Family Engagement Plan

2020-2021

Mission Statement

To provide high quality education ensuring that students are college and career ready while implementing the BEST Blueprint: Beyond Expected Student Targets.

- Practice 1 – Focused and Authentic PLCs
- Practice 2 – Response to Intervention
- Practice 3 – Optimal Internal/External Relationships
- Practice 4: Scaling Up Best Practices

To involve parents in educational planning and ensure parents are informed about Florida Standards, instructional practice and available resources.

Engagement of Parents and Families

Silver Lakes Elementary will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].

Annual Meeting: Families are invited to attend the annual meeting held in August to learn about the school's Title 1 Programs.

School Advisory Council Meetings: Meetings are held monthly and advertised to all parents. Parents provide input into the Parent and Family Engagement Plan, the School Improvement Plan, The School Parent Compact and budget.

Communication and Sharing of Information: Information for parents is shared on our website and on our parent Canvas page. Information is sent to parents electronically through email, text and voice messaging. Information is shared in Spanish and Haitian Creole upon request. Spanish speaking staff are available during the school day and at school events, both in person and virtually, to assist parents.

Coordination and Integration

Silver Lakes Elementary will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C; Title I, Part D; Title III; Title IV; and Title VI [Section 1116(e)(4)].

Count	Program	Coordination
1	Sensory Night – How to set up your child’s learning area for comfort and sensory support.	ESE Specialist and Autism Coach
2	Science Family Night – How to help kids explore science through hands on and online activities.	Science Contact
3	Fall Family Night – Connecting online during COVID – How to engage kids and facilitate interaction with peers.	Literacy Coach
4	iReady Family Night – How to monitor your child’s progress and reward them for hard work.	Mathematics Coach

Annual Parent Meeting

Silver Lakes Elementary will take the following actions to convene an annual meeting, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school’s participation under this part and to explain the requirements of this part, and the right of the parents engaged. Include timeline, persons responsible, documentation to be maintained, and steps to ensure that all parents invited and encouraged to attend [Section 1116(c)(1)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Post Annual Meeting Flyer on the Website	Fall 2020 One week prior to Annual Meeting 1 Time Per Year	https://www.mdrc.org/publication/impact-family-involvement-education-children-ages-3-8	TEAMs Virtual Meeting Attendance Logs
Email Annual Meeting Flyer to all Families	Fall 2020 One Week Prior to Annual Meeting	https://www.mdrc.org/publication/impact-family-involvement-education-children-ages-3-8	TEAMs Virtual Meeting Attendance Logs
Conduct Virtual Annual Meeting Via TEAMs	Fall 2020 1 Time Per Year	https://www.mdrc.org/publication/impact-family-involvement-education-children-ages-3-8	TEAMs Virtual Meeting Attendance Logs

Flexible Parent Meetings

Silver Lakes Elementary will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Meetings will be held virtually with the option to connect via video conference or phone call.
 Meetings will be held on various days/times.
 Individual parent meetings will be held upon request.
 When on campus, childcare will be provided when necessary.

Building Capacity

Silver Lakes Elementary will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child’s academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
iReady Family Night – Focus on iReady Assessment and Instructional Plan	Fall 2020 Winter 2020/2021	https://www.curriculumassociates.com/-/media/mainsite/files/i-ready/research-overview-proven-to-work-brochure-2019.pdf	TEAMS Virtual Meeting Attendance Logs. Parent Feedback in TEAMS Chat.
Winter Open House – Focus on Standards, Curriculum and Instructional Practice	Winter 2020/2021	https://www.mdrc.org/publication/impact-family-involvement-education-children-ages-3-8	TEAMS Virtual Meeting Attendance Logs. Parent Feedback in TEAMS Chat.
Fabulous Flamingos Family Night – Focus on Services Available for Families of Students with Disabilities	Spring 2021	https://www.responsiveclassroom.org/what-research-says-about-parent-involvement/	TEAMS Virtual Activity Attendance or In Person Sign In Sheets. Parent Feedback Survey.
Parent Canvas Page – Upload Resources for Families	Started August 2020; Ongoing Upload of Resources	https://www.powerschool.com/resources/blog/why-parent-engagement-is-important-to-student-success/	Analytics from Canvas Page

Staff Training

Silver Lakes Elementary will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].

Specific Activity	Frequency and Duration	Evidence-Based Research	Evaluation of Implementation and Effectiveness
Parental Involvement	Winter 2020 1 Session	https://www.edweek.org/tm/articles/2017/11/15/p	TEAMS attendance log. Staff Survey.

during eLearning for instructional staff and instructional support staff		arent-input-an-underutilized-teaching-superpower.html	
Office Staff Collaboration re: Customer Service for Families	Summer 2020 Fall 2020 Ongoing	https://www.edweek.org/technology/article?id=TECH-2017-11-15-parent-input-an-underutilized-teaching-superpower.html	Parent Survey

Other Activities

Silver Lakes Elementary will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].

Silver Lakes Elementary includes a support team of dedicated individuals who offer parents many opportunities to learn more about their child’s academic needs, school programs, curriculum and strategies to assist their child. The instructional support staff includes ESE specialist, autism coach, reading coach , math coach and school counselor. Staff meets with parents one-on-one, during conferences with teachers, during Response to Intervention meetings and IEP meetings. Staff is responsive to family needs and requests.

Our SLE Welcome Center offers parents information and resources regarding upcoming events, community happenings and resources. Resources are also posted on our webpage and parent Canvas page.

Communication

Silver Lakes Elementary will provide parents of participating children the following [Section 1116(c)(4)]:

- Timely information about programs under this part [Section 1116(c)(4)(A)];
- A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions

and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and

- If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].

Flyers, Phone Calls, Text Messages, Email, Website, Parent Canvas Page, Teacher Canvas Page, Parent-Teacher Conferences, School-wide Family Events, Parent Meetings, Notices/Resources Posted in Welcome Center, Marquee

Accessibility

Silver Lakes Elementary will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].

- We will accommodate all families by providing electronic access via video app and telephone connection for virtual activities.
- When in person, childcare will be offered if necessary.
- Spanish speaking staff will be available during all parental involvement activities and during the school day.
- Specialized support will be available for families of students with disabilities.

School-Parent Compact

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

Adoption

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on October 21, 2020 and will be in effect during the 2020-2021 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before October 26, 2020.

<u>Tammy Gilbert</u> <i>Tammy Gilbert</i>	<u>10/26/2020</u>
Signature of Principal	Date
<u>Janet Soto</u> <i>Janet Soto</i>	<u>10/26/2020</u>
SAC Chairperson	Date